

Diploma of Project Management (BSB50820)

CRICOS Code: 104046K

NATIONALLY RECOGNISED QUALIFICATIONS

Upon successful completion of the program, you will be awarded the nationally recognised qualification, a BSB50820 Diploma of Project Management

COURSE OVERVIEW

- Qualification reflects the role of individuals who apply project management skills and knowledge in a variety of contexts, across several industry sectors. The job roles that relate to this qualification may include Project Manager and Project Team Leader
- Individuals in these roles have project leadership and management roles and are responsible for achieving project objectives. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others

DURATION: up to 54 weeks
(tuition: 40 weeks; holiday: up to 14 weeks)

ENTRY CONDITIONS: Completion of year 12
or equivalent.
Aged 18 +, IELTS 5.5 or
equivalent

START DATE: 1 March 2021
5 April 2021
24 May 2021
28 June 2021
16 August 2021
20 September 2021
8 November 2021
13 December 2021



• *Move up in your career*



• *Want to be a leader?*



• *Take the leap with ACTB!*



- Flexible study and payment options
- Affordable fees
- One on one student support
- Nationally recognised training
- Recognition of Prior Learning
- Specialise in Business, Management and Project Management

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RECOGNITION OF PRIOR LEARNING ("RPL")



Have you worked for a number of years but do not own a nationally accredited qualification?



Would you like to progress your career or re-enter the workforce?



Would you like to change your career?



AT ACTB WE WILL....

- ✓ Acknowledge and recognise your previous skills, knowledge and work experience
- ✓ Consider all forms of practical, non-formal or formal learning
- ✓ Provide credit for units based on your competency
- ✓ Reduce the time and / or units required to complete a qualification

CAREER OPPORTUNITIES AND POTENTIAL ROLES

Accreditation in this qualification may enable any potential student to obtain employment in a range of roles within private corporations, government, and small to medium enterprises, including:

- Executive officer
- Conveyancer
- Paralegal
- Purchasing coordinator
- WH&S Officer
- Office manager
- Business development manager
- Human resources manager
- Records & information coordinator

COURSE STRUCTURE

Total # of units = 12 (8 core; 4 elective units)

BSBPMG530	Manage project scope
BSBPMG531	Manage project time
BSBPMG532	Manage project quality
BSBPMG533	Manage project cost
BSBPMG534	Manage project human resources
BSBPMG535	Manage project information and communication
BSBPMG536	Manage project risk
BSBPMG540	Manage project integration
BSBLDR601	Lead and manage organisational change
BSBXCM501	Lead communication in the workplace
BSBCRT511	Develop critical thinking in others
BSBPEF502	Develop and use emotional intelligence

* Electives may be changed at any stage

Core

Elective *

YOU WILL LOVE STUDYING AT ACTB...

- One-on-one student support
- Affordable fees
- Flexible study options
- Payment plans
- Trainers with over 25 years experience

FURTHER STUDY OPTIONS AT ACTB

- Advanced Diploma of Program Management



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NATIONALLY RECOGNISED
TRAINING