

Steps to create your own USI

USIs are free for all students

Click here to [create your USI](#) for free. It is a quick and easy process and will only take a few minutes of your time.



[Create your USI](#)

Or if you like you can learn more about the steps to create a USI below.

Detailed Seps

Step 1 Get at least one [form of ID](#) from the list below ready:

- [Driver's Licence](#)
- [Medicare Card](#) (this includes a current family Medicare card where your name is included)
- [Australian Passport](#)
- [Visa \(with Non-Australian Passport\)](#) for international students
- [Birth Certificate](#) (Australian) *please note a Birth Certificate extract is not sufficient
- [Certificate Of Registration By Descent](#)
- [Citizenship Certificate](#)
- [ImmiCard](#)

IMPORTANT: The details you enter when you create your USI must match exactly with those shown on the [form of ID](#) used.

If you have no [form of ID](#) from the list above, please contact your training organisation or the training organisation you intend to study with.

[More information on proof of ID and different types.](#)

Step 2 Click on '[Create your USI](#)'.

Step 3 Agree to the [terms and conditions](#).

Step 4 Fill in your [personal](#) and [contact](#) details.

Step 5 Enter the requested details as shown on your form of ID (see list above).

Step 6 Set your USI account [password](#) and [questions](#) for security.

Step 7 Your USI will now be displayed on the screen.

Step 8 You should write down your USI somewhere safe or enter it into your phone for safe keeping.

Step 9 Your USI will also be sent to you by either your email, phone or by mailing address (which ever you choose as your preferred contact method when creating your USI).

Step 10 Be sure to give your USI to ACTB as soon as possible.

And remember creating your USI is free!