

BSB50820

DIPLOMA OF PROJECT MANAGEMENT

CRICOS COURSE CODE: 104046K

ABOUT THE COURSE

This qualification reflects the role of individuals who apply project management skills and knowledge in a variety of contexts, across a number of industry sectors. The job roles that relate to this qualification may include Project Manager and Project Team Leader.

Individuals in these roles have project leadership and management roles and are responsible for achieving project objectives. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.

COURSE DETAILS

Provider Name	Australian College of Technology & Business
RTO Code	32017
CRICOS Code	03164M
Delivery Location	100 Brunswick St, Fortitude Valley QLD 4006, Australia
Delivery Mode	Face to face (Classroom based)
Duration	52 weeks, including 44 study weeks and 8 weeks of holidays.
Study Load	20 hours per week in the classroom
Estimated Self-Study Hour	5 hours per week (may be more or less depending on learner's pre-existing skills and knowledge)

FEES STRUCTURE

AUD 6,000
TUITION FEES

AUD 850
NON-TUITION FEES

AUD 6,850
TOTAL FEES

COURSE ENTRY REQUIREMENT

There is no pre-requisites or specific entry requirement for this qualification. This course is available to all international students and Northwest Pty Ltd. requires that students are able to provide evidence that they:

- Have demonstrated an IELTS level at score of least 6.0 or equivalent (test results must be no more than 2 years old) or demonstration of successful completion of at least General English at Advanced Level or English for Academic Purposes Upper Intermediate level.
- Have a suitable level of language, literacy and numeracy to complete course requirements with or without additional support that Northwest Pty Ltd. is able to provide.
- Have successfully completed Australian year 11 or equivalent.
- Are at least at age of 18 on the date of course commencement.

Please Note: All the students commencing this course are required to complete LLN test on the orientation day to assist ACTB to identify student's needs for additional support during their study with ACTB Pty Ltd.

ADDITIONAL ENTRY REQUIREMENTS

- Student must have access to working PC or laptop with a configuration suitable to meet study requirements. Please seek your trainer/assessor assistance in this regard.
- Student must have sound digital literacy and access to working internet.
- Student must be able to attend scheduled theory classes and classes to be conducted in simulated environment face to face only.

ORIENTATION:

New student Orientation will be done face to face only. New students will receive an e-mail and call from the Admissions department on the Friday, prior to their date of commencement with all necessary further information and instructions. If you have any questions regarding this process, please contact **+61 7 3852 6967** or info@actb.com.au. Please email or call the student administration should you require any additional support.

CLASSES:

All classes will be conducted face to face at the student's respective campus of enrollment.

ASSESSMENT:

Assessment tasks will vary for each unit of competency. The Trainer or Assessor will explain the assessment requirements and due dates in class. Late submission fees applies if the assessment is not submitted on or before the due date.

SUPPORT:

All staff at ACTB Pty Ltd will continue to work and will continue to provide the students with the support any individual may need. The student will be remained connected with each trainer/assessor through regular class participation to assist them continuing their studies.

COURSE STRUCTURE

A total of 12 Units (8 Core and 4 electives) must be completed and deemed competent to achieve the qualification BSB50820 Diploma of Project Management. Participants who achieve competency in any unit/s will receive a Statement of Attainment (provided USI is verified) for that unit/s without completing all 12 units in the qualification. Students completing all the required units of competency will attain full qualification.

CODE	TITLE	CORE/ ELECTIVE
BSBPMG540	Manage project integration	Core
BSBPMG532	Manage project quality	Core
BSBPMG535	Manage project information and communication	Core
BSBPMG534	Manage project human resources	Core
BSBPMG533	Manage project cost	Core
BSBPMG536	Manage project risk	Core
BSBPMG530	Manage project scope	Core
BSBPMG531	Manage project time	Core
BSBLDR601	Lead and manage organisational change	Elective
BSBPEF502	Develop and Use Emotional Intelligence	Elective
BSBCRT511	Develop critical thinking in others	Elective
BSBXCM501	Lead Communication in the Workplace	Elective



PATHWAYS

Once students have successfully completed BSB50820 Diploma of Project Management, they can apply for various roles across project management positions such as Project Contract Manager, Project Leader, Project Team Leader, Project Manager (industry specific), Project Vendor Manager that have responsibility for achieving project objectives.

The further study pathways available to students who undertake this qualification include:

- BSB60720 Advanced Diploma of Program Management
- Other Diplomas, Advanced Diplomas or Degree programs in related fields such as Business and/or Management, subject to meeting entry requirements of the intended qualification.

ASSESSMENT METHODOLOGY

Assessment methods used for this qualification are varied and will provide a range of ways for individuals to demonstrate that they have met the required outcomes. Assessment methods may include:



**WRITTEN
QUESTIONS**



PROJECTS



PRESENTATIONS



**REPORT
WRITING**



**ROLE PLAYS/
OBSERVATIONS**

At the beginning of each unit, your trainer and assessor will outline the assessment tasks that must be completed.

REFERENCE TEXTBOOKS

Management Theory and Practice, 7th Edition, Cole, Cengage Learning, 2016



GET IN TOUCH

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