ACTB.

Australian College of Technology & Business P/L
RTO: 32017 | CRICOS: 03164M

BSB80120

GRADUATE DIPLOMA OF MANAGEMENT (LEARNING)

CRICOS COURSE CODE: 104224H

ABOUT THE COURSE

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others.

This qualification may apply to leaders and managers in an organisation where learning is used to build organisational capability. The job roles that relate to this qualification may also include RTO Manager and RTO Director.

COURSE DETAILS

Provider Name	Australian College of Technology & Business
RTO Code	32017
CRICOS Code	03164M
Delivery Location	100 Brunswick St, Fortitude Valley QLD 4006, Australia
Delivery Mode	Face to face (Classroom based)
Duration	52 weeks, including 44 study weeks and 8 weeks of holidays.
Study Load	20 hours per week in the classroom
Estimated Self-Study Hour	5 hours per week (may be more or less depending on learner's pre-existing skills and knowledge)

FEES STRUCTURE

AUD 9,000	AUD 1,000	AUD 10,000
TUITION FEES	**NON-TUITION FEES**	**TOTAL FEES**

COURSE ENTRY REQUIREMENT

- Have completed a qualification equivalent to Australian Advanced Diploma level (AQF Level 6) or higher.
  OR
- Have four years equivalent full-time relevant workplace experience in the field of organisational learning and capability development.
- Have demonstrated an IELTS level at score of least 6.5 or equivalent (test results must be no more than 2 years old) or demonstration of successful completion of at least General English at Advanced Level or English for Academic Purposes Advanced level.
- Have a suitable level of language, literacy and numeracy to complete course requirements with or without additional support that ACTB is able to provide.
- Have successfully completed Australian year 12 or equivalent.
- Are at least at age of 18 on the date of course commencement.

Please Note: All the students commencing this course are required to complete LLN test on the orientation day to assist ACTB to identify student's needs for additional support during their study with ACTB.

ADDITIONAL ENTRY REQUIREMENTS

- Student must have access to working PC or laptop with a configuration suitable to meet study requirements. Please seek your trainer/assessor assistance in this regard.
- Student must have access to working internet.
- Student must be able to attend scheduled theory classes and classes to be conducted in simulated environment face to face only.
- Student must have sound digital literacy.

ORIENTATION:

New student Orientation will be done face to face only. New students will receive an e-mail and call from the Admissions department on the Friday, prior to their date of commencement with all necessary further information and instructions. If you have any questions regarding this process, please contact **+61 7 3852 6967** or **info@actb.com.au**. Please email or call the student administration should you require any additional support.

CLASSES:

All classes will be conducted face to face at the student's respective campus of enrollment.

ASSESSMENT:

Assessment tasks will vary for each unit of competency. The Trainer or Assessor will explain the assessment requirements and due dates in class. Late submission fees applies if the assessment is not submitted on or before the due date.

SUPPORT:

All staff at ACTB Pty Ltd will continue to work and will continue to provide the students with the support any individual may need. The student will be remained connected with each trainer/assessor through regular class participation to assist them continuing their studies.

COURSE STRUCTURE

A total of 8 Units (3 Core and 5 electives) must be completed and deemed competent to achieve the qualification BSB80120 Graduate Diploma of Management (Learning). Participants who achieve competency in any unit/s will receive a Statement of Attainment (provided USI is verified) for that unit/s without completing all 8 units in the qualification. Students completing all the required units of competency will attain full qualification.

CODE	TITLE	CORE/ ELECTIVE
TAELED803	Implement Improved Learning Practice	Core
BSBLDR811	ead Strategic Transformation	Core
BSBHRM613	Contribute to the Development of Learning and Development Strategies	Core
BSBSTR602	Develop Organisational Strategies	Elective
BSBLDR812	Develop and Cultivate Collaborative Partnerships and Relationaships	Elective
BSBINS603	Initiate and Lead Applied Research	Elective
BSBSTR801	Lead Innovative Thinking and Practice	Elective
BSBHRM611	Contribute to Organisational Performance Development	Elective

PATHWAYS

Once students have successfully completed BSB80120 Graduate Diploma of Management (Learning), they can apply for various positions as leaders and managers in an organisation where learning is used to build organisational capability. Possible job titles relevant to this qualification include:

1	2	3	4	5
HEAD OF SCHOOL/RTO	SENIOR TRAINING MANAGER	RTO COMPLIANCE MANAGER	RTO GENERAL MANAGER	STRATEGIC LEARNING DEVELOPMENT CONSULTANT

ASSESSMENT METHODOLOGY

Assessment methods used for this qualification are varied and will provide a range of ways for individuals to demonstrate that they have met the required outcomes. Assessment methods may include:

WRITTEN QUESTIONS	PROJECTS	PRESENTATIONS	REPORT WRITING	ROLE PLAYS/ OBSERVATIONS

At the beginning of each unit, your trainer and assessor will outline the assessment tasks that must be completed.

FACILITIES AND RESOURCES

Your classes will be conducted in modern classrooms, and you will be able to access Wi-Fi. There are also areas for you to relax, as well as conduct additional study. You will be provided with a Student Guide relevant to each unit in your course. Recommended textbooks are also available onsite for you to use and borrow if you wish. You may also purchase these textbooks if you require.

The recommended textbook for this course is:
Management Theory and Practice, 7th Edition, Cole, Cengage Learning, 2016

GET IN TOUCH

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